

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: SUPERINTENDENT’S REPORT - ACTION
Consideration of Overnight Field Trip(s)

BACKGROUND: VA Senior BETA Club Convention
March 15-17, 2013
Richmond, Virginia

FCCLA State Leadership Conference
April 11-14, 2013
Virginia Beach, Virginia

FBLA State Leadership Conference
April 12-14, 2013
Reston, Virginia

BCHS Band Camp @ Camp Accovac
July 21-25, 2013
Millboro, Virginia

RECOMMENDATION: Recommend approval of these field trips.

CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input type="checkbox"/> School	<input checked="" type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned _____	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 3/15/2017 2013 SCHOOL: BCHS GRADE(s): 10-12

DESTINATION: Richmond, VA

OBJECTIVE FOR TRIP: VA Senior Beta Club Convention

NO. OF PUPILS: 16 PAID BY CHILD: \$ 51.42 PAID BY SCHOOL: \$ 939.68

NAMES OF ALL CHAPERONING STAFF MEMBERS: _____
Karen Bowyer Kirby Smith

NAMES OF OTHER CHAPERONES/PARENTS: _____
William Green

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 3/15/2013 DEPARTURE TIME: 7:30 AM
mm/dd/yyyy

RETURN DATE: 3/17/2013 RETURN TIME: 2:00 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Karen Bowyer 2-5-2013 [Signature] 2/18/13
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE			
The above application is sent for your consideration.			
COMMENTS: _____			
_____	_____	_____	_____
Superintendent's Signature	Date	Approved	Disapproved

Beta Club Convention Schedule

Holiday Inn Select

1021 Koger Center Blvd, Richmond, VA

Phone: 804-379-3800

Friday March 15

- 7:00-7:30 AM Luggage check in the lower atrium
- 7:30 AM Leave BCHS
 - 7:55 Windy Cove Church
 - Fishersville Sheetz – Snacks and restroom break
- 11:30 Koger Center
 - 11:30: Candidates meeting with state officers (Julia Billingsley), Registration
 - Lunch near the Koger Center
 - TBA : 1:00-4:30 PM - Talent Preliminaries
 - 1:45-2:15: Meeting for sponsors
 - 2:00: Turn in banner and scrapbook
 - 2:30 – 3:30: Quiz Bowl written test
 - 3:45-4:45: Academic competitions
 - Oratory: West Redington
 - Math: Katelyn Rice
 - 5:30: Turn in arts & crafts
- 5:45 Dinner
- 7:15-7:45 Koger Center
 - Candidates tri-fold boards/Meet-and-greet
 - 8:00: First General Session
 - 10:30 - 11:30 Mixer
- Midnight: Curfew

Saturday March 16

- 8:00 Breakfast (fast food near the hotel)
- 10:00 Koger Center
 - 10:00 Second General Session
 - 11:00 Quiz Bowl Finals
 - 11:00 On-site art competition
- Lunch
- Putt Putt Fun Center, Shopping at Chesterfield Mall
- Dinner
- 7:30 Koger Center
 - 7:30 Third General Session
 - 9:30-11:00 Beta Club semi-formal Dance
- Midnight: Curfew

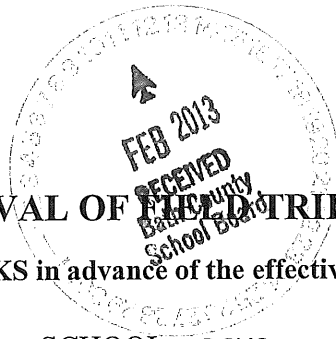
Sunday March 17

- 9:00 Leave Koger Center
- Breakfast
- Fishersville Sheetz – Rest stop & lunch in the area
- 2:00 Arrive BCHS

Field Trip Location: Holiday Inn Select Koger Center, 1021 Koger Center Blvd, Richmond, VA Phone: 804-379-3800

Mrs. Bowyer's cell phone: 540-290-0833

Mrs. Smith's cell phone: 540-421-9550



CENTRAL OFFICE USE ONLY
Bus Driver Assigned by:
 School Transportation Supervisor
Vehicle(s) Assigned: Impala + Mercury

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 4/11/2014 SCHOOL: BCHS GRADE(s): 9-12

DESTINATION: FCCLA State Leadership Conference in VA Beach

OBJECTIVE FOR TRIP: Students will participate in competitions and attend the conference seminars and events.

NO. OF PUPILS: 6 PAID BY CHILD: \$ 130 PAID BY SCHOOL: \$ club

NAMES OF ALL CHAPERONING STAFF MEMBERS: Adaline Hodge

NAMES OF OTHER CHAPERONES/PARENTS: Ronnie Hodge

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 2

COMMENTS: Students compete for medals and scholarship money, attend conference

DEPARTURE DATE: 4/11/2013 DEPARTURE TIME: 10:00 am
mm/dd/yyyy

RETURN DATE: 4/14/2013 RETURN TIME: 6PM approx.
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

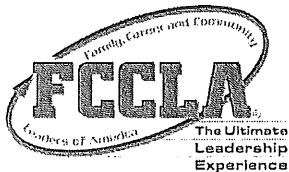
Adaline Hodge 2-4-13 Stark 2-4-13
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved



FCCLA State Leadership Conference Information for Parents

Date: April 11-14, 2012

Place: Virginia Beach Convention Center

Requirements:	Club dues must be paid by 2-10-13	\$15.00
	Conference Registration by 2-11-13	\$85.00
	Saturday Night Activity	\$10.00
	Star Events Registration by 2-11-13	<u>\$20.00</u>
	Student Pays	\$130.00

Student needs money for the following meals: All breakfasts are paid by the hotel hot breakfast bar.

Lunch on Thursday, Friday, Saturday and Sunday (fast food) @ \$7.00	\$28.00
Dinners on Thursday, Friday, @\$15.00	<u>\$30.00</u>
Saturday night dinner club funds will pay for dinner	\$58.00 Student \$

Students are holding a fundraiser to pay for all hotel expenses. Students attending conference are required to be at the fundraiser. We will also provide Saturday evening dinner instead of the Banquet/Gala. The club will also purchase snacks and drinks, bottled water for in the hotel room at local store up arrival at hotel.

Hotel: BCHS FCCLA will pay for the hotel from club treasury with fundraiser money. **\$440.31 per room for the stay**

Fairfield Inn & Suites by Marriott 1901 Atlantic Ave. Virginia Beach, VA 23451 757 422-4885	\$129 per night= \$146.77 a night inclusive
--	---

Students Attending as of 1-31-13

Christal Colon, Katie Hostetter, _____ Culinary Cooking Team
 Kiwi Plecker- Exhibiting in Decorated Cake
 Monica Chen- Knife Cuts and Chicken Fabrication
 Kala Day-Job Interview
 Dillon Skovira- TBA event may cook

Chaperones and Drivers: *Adaline & Ronnie Hodge, Jamie Plecker (Kiwi's sister) teaches in that area and will judge a STAR Event on Friday and be with us part of the time. Julia Colon will be attending the awards ceremony on Sunday possibly to see her daughter.*

TENTATIVE AGENDA 2013

VIRGINIA FCCLA STATE LEADERSHIP & RECOGNITION CONFERENCE

DATE/TIME	ACTIVITY
THURSDAY, APRIL 11	
4:00 pm-6:30 pm	Check in hotel, unpack, finish event foods, last minute things
6:30pm	Dinner as a group, shop for snacks for the room
8:00 pm – 10:30 pm	Conference Packet Pick-up & Registration
8:00 pm – 9:30 pm	STAR Events Packet Pick-up
9:30	Hotel Receive instructions about events and judging of events
9:00 pm – 10:00 pm	STAR Events Lead & Room Consultants Meeting

FRIDAY, APRIL 12

7:15 am – 8:00 am	STAR Events Packet Pick-up
7:15 am – 6:00 pm	Conference Packet Pick-up & Registration
7:45 am – 8:45 am	Evaluators' Check-in & Orientation
7:45 am – 8:15 am	STAR Attendants Orientation
7:30 am – 8:30 am	Set-up for state exhibit STAR Events
8:00 am – 9:00 am	Set-up for state exhibit STAR Events
9:15 am – 5:30 pm	STAR EVENTS
10:00 am – 6:00 pm	Sales Booth
12 noon – 5:00 pm	FCCLA Expo Exhibits
2:00 pm – 3:00 pm	Officer Candidates Complete Knowledge Form
3:15 pm – 4:15 pm	Officer Candidates Orientation
3:30 pm – 4:15 pm	Hosts Meeting
End of event – 5:30 pm	Viewing of Displays, Manuals, and Career Portfolio & Work Samples
8:00 pm – 9:30 pm	OPENING GENERAL SESSION
9:45 pm – 10:45 pm	KEYNOTE SESSION

SATURDAY, APRIL 13

8:00 am – 10:00 am	Day-Tripper Registration
8:30 am – 9:45 am	BUSINESS SESSION
10:00 am – 11:00 am	KEYNOTE SESSION
11:15 am – 12:15 pm	ACTION SESSIONS
11:00 am – 3:00 pm	Officers-elect Interviews & Training Session
12:30 pm – 5:00 pm	Lunch & Local Touring on Your Own
6:30 pm – 9:15 pm	BANQUET
9:15 pm – 11:30 pm	Gala (dance, refreshments & fun)

SUNDAY, APRIL 14

9:00 am – 11:00 am	CLOSING RECOGNITION SESSION, including all STAR Events medals and trophies
11:15 am – 12:15 pm	National Leadership Conference Information Session
12:45 pm – 3:00 pm	Executive Council Luncheon Meeting (outgoing & incoming councils)
3:00 pm – 5:00 pm	2013-14 State Executive Council Meeting
5-6:00 PM approximately	Arrive back to BCHS

FOR ALL ADVISERS: PROFESSIONAL DEVELOPMENT ACTIVITIES and job as assigned during the conference, seminars and VDOE Update meetings.

Virginia FCCLA Dress Code

FCCLA is one of the career-technical student organizations sponsored by the Department of Education for the purpose of preparing youth for career success. Specifically, FCCLA prepares young men and women for the multiple roles of family member, wage earner, and community leader. Therefore, an important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions.

Professional Image

FCCLA members are representing an outstanding student organization and should project the image of a leader. One of the eight purposes of FCCLA is as follows: "To prepare for the multiple roles of men and women in today's society." Demonstrating a professional image at all FCCLA sponsored activities is a requirement for participation. Thoughtful planning, extending courtesies, and acting in a professional manner will lead to a pleasant and rewarding meeting experience. Members, advisers, and guests should remember the guidelines listed below when preparing for FCCLA events.

	MEN	WOMEN
Professional Attire: Meetings with community or business leaders and other functions when representing FCCLA in an official capacity	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; or the official FCCLA state or national uniform. No denim.	Business dress or suit, with close-toed dress shoes and nylons; or the official FCCLA state or national uniform. No denim.
Business Casual: Conference sessions and workshops, STAR Events recognition	Collared shirt, dress slacks or khakis, dress shoes and socks; necktie and sport coat are optional. No blue denim pants, jackets, or other articles of clothing.	Dress, slacks, khakis, or skirt with blouse, sweater, or collared shirt, dress shoes. No blue denim pants, skirts, dresses, jackets, or other articles of clothing.
Casual: Travel to and from FCCLA functions when not using public forms of transportation, recreational tours, theme parks, the State Fair, and similar casual activities	Shorts (must be mid-thigh or longer), neat jeans(no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear	Shorts (must be mid-thigh or longer), neat jeans(no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear
Formal Attire: FCCLA conference banquet and/or gala	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; tuxedo is optional	Dressy dress (long or short) or pantsuit, dress shoes – no cleavage, bare midriffs, or bare backs extending below the waist
Swimming is not permitted during the state conference. Pool Attire: (at national meeting functions when swimming is permitted)	Swim trunks; shirt & shoes must be worn to and from pool area – no speedos	Conservative swimsuit (one-piece or moderately cut two-piece); cover and shoes must be worn to and from pool area. No skimpy bikini or thong type suits.

Inappropriate Attire

The following should not be worn to any FCCLA activity, including in the hotel hallways and lobby:

- ⊙ Clothing and accessories which are sexually suggestive, which advertise drugs, alcohol, or tobacco products, or display profanity
- ⊙ See-through, tight fitting, spaghetti straps, strapless, or low-cut blouses/tops/dresses/skirts
- ⊙ Skirt or dress length may be no shorter than three inches above the knee
- ⊙ No leggings unless worn under appropriate length skirts or dresses.
- ⊙ Pants or skirts which are worn below the hip bone; no undergarments may be showing
- ⊙ Spandex, stirrup pants, leotards, short shorts, cutoffs, pajamas
- ⊙ Clothing which is stained, torn, or ripped
- ⊙ Flip-flops, except with casual or pool attire
- ⊙ Bare feet

Remember, the image of FCCLA depends on the professional behavior and appearance of its members.

Absolutely no jeans or denim, allowed in any form of clothing during the conference. It is strictly enforced by all advisers and you will be pulled from the conference to go and change.



CENTRAL OFFICE USE ONLY
Bus Driver Assigned by:
 School Transportation Supervisor
Vehicle(s) Assigned _____

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: April 12-14, 2013^L SCHOOL: BCHS GRADE(s): 10-12^L

DESTINATION: Reston, Virginia

OBJECTIVE FOR TRIP: State FBLA Conference

NO. OF PUPILS: 10^L PAID BY CHILD: \$ 60-80 PAID BY SCHOOL: \$ 1000-1800

NAMES OF ALL CHAPERONING STAFF MEMBERS: Jane K. McMullen
TBA

NAMES OF OTHER CHAPERONES/PARENTS: TBA

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 1

COMMENTS: Trip is pending dependent upon placement Regional Competition.

DEPARTURE DATE: 4/12/2013 DEPARTURE TIME: 8:00 a.m.
mm/dd/yyyy

RETURN DATE: 4/14/2013 RETURN TIME: 12:00 Noon
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Jane K. McMullen 2/27/13 [Signature] 2/27/13
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

TENTATIVE SCHEDULE
PLEASE CHECK CONFERENCE PROGRAM FOR FINAL SCHEDULE AS SOON AS YOU REGISTER!

FBLA State Leadership Conference
 April 12-13, 2013
 (All activities will be at the Hyatt Regency Reston)
 Schedule subject to change

Friday, April 12	
1:00 p.m. – 7:30 p.m.	Registration
1:00 p.m.	Officer Candidate Briefing Session, Regency Ballroom A (current officers/advisers, officer candidates/advisers, and newly elected regional presidents/advisers) Campaign Booth Set Up 1:15 – 2:00
1:30 p.m.	American Enterprise Business Ethics Business Plan Business Presentation Client Service Desktop Publishing Digital Video Emerging Business Issues Howard Walker Campbell Shell VBEA Scholarships Impromptu Speaking Job Interview Partnership with Business Website Development
2:00 p.m.	State Officers' Rehearsal
2:00 p.m. – 6:00 p.m.	Campaign Booths Open
3:00 p.m. – 4:00 p.m.	Workshops
3:30 p.m.	Community Service
4:15 p.m. – 5:15 p.m.	Workshops
5:00 p.m.	Executive Board Meeting
6:15 p.m.	Executive Board Dinner
8:00 p.m.	Opening Session
10:00 p.m.	Local Chapter Advisers' Meeting/Reception
Saturday, April 13	
7:00 a.m. – 8:30 a.m.	Food Court
8:00 a.m. – 9:00 a.m.	Second General Session
9:00 a.m.	Event Coordinators' and Judges' Meeting

9:45 a.m.	<p>First Testing Session</p> <ul style="list-style-type: none"> Accounting I and II Business Calculations Business Communication Business Law Business Math Business Procedures Computer Applications Computer Problem Solving
10:00 a.m.	<p>Leadership Sessions</p> <ul style="list-style-type: none"> Banking & Financial Systems Business Financial Plan Digital Design and Promotion Entrepreneurship Future Business Leader Marketing Parliamentary Procedure Public Speaking I Scholarships (Crumley, Peele)
11:00 a.m.	Leadership Sessions
11:15 a.m.	<p>Second Testing Session</p> <ul style="list-style-type: none"> Cyber Security Database Design & Application Economics FBL Principles and Procedures Healthcare Administration Help Desk Introduction to Business Introduction to Business Communication Introduction to Parliamentary Procedure
11:30 a.m. – 1:00 p.m.	Voting
12:45 p.m.	<p>Third Testing Session</p> <ul style="list-style-type: none"> Introduction to Technology Concepts Networking Concepts Personal Finance Spreadsheet Applications Technology Concepts Word Processing I Word Processing II Electronic Career Portfolio Global Business Management Decision Making Management Information Systems Network Design Public Speaking II Scholarship (Foundation's Sarah Lowe Thompson)

1:45 p.m.	State Officers' Rehearsal
6:15 p.m.	Dinner for Incoming and Outgoing State Officers and Regional Directors
8:30 p.m.	Awards Program
Immediately following awards program	National Leadership Conference Meeting
10:30 p.m. – 11:45 p.m.	Social
12:00 midnight	Curfew

FBLA State Conference
April 12-13, 2013
Reston, VA
Tentative – One-Night Cost

Registration Fee \$65

\$65 x 10 students = \$650
\$65 x 1 advisers = \$65
Registration Total = \$715
***Student Pays = \$25 (estimate) = \$250**
***Club Pays = \$465**

April 13, 2012

Rooms - \$130.80 per night/per room including tax
Students pay \$35 (estimate) – deposit = \$350.00

5 Boys	2 rooms	
5 Girls	2 rooms	
1 Adviser	1 rooms	
1 Chap.	1 room	
1 Bus Driver	<u>1 room</u>	
	7 rooms	(\$915.60)

Meals - Students are responsible for their own meals

	7 rooms (1 night)	\$ 915.60
	10 registration	\$ 715.00
	1 chaperone meals	\$ 83.00
	1 bus driver meals	<u>\$ 83.00</u>
		\$1,796.60
	Student Registration	- 250.00
	Student Room Deposit	<u>- 350.00</u>
TOTAL		\$1,196.60

FBLA State Conference
April 12-14, 2013
Reston, VA
Tentative – Two-Night Cost

Registration Fee \$65

\$65 x 10 students = \$650
\$65 x 1 advisers = \$65
Registration Total = \$715
***Student Pays = \$25 (estimate) = \$250**
***Club Pays = \$465**

April 12-14, 2013

Rooms - \$130.80 per night/per room including tax = \$261.60
Students pay \$55 (estimate) – deposit = \$550

5 Boys	2 rooms	
5 Girls	2 rooms	
1 Adviser	1 room	
1 Chaperone	1 room	
1 Bus Driver	<u>1 room</u>	
	7 rooms	(\$1,831.20)

Meals - Students are responsible for their own meals

	7 rooms (2 night)	\$1,831.20
	11 registration	\$ 715.00
	1 bus driver meals	\$ 83.00
	1 chaperone meals	<u>\$ 83.00</u>
		\$2,712.20
	Student Registration -	250.00
	Student Deposit	<u>- 550.00</u>
TOTAL		\$1,912.20

CONFERENCE FACILITIES

The Hyatt Regency Reston will be conference headquarters. Schools will be notified by the hotel if they are registered in an overflow hotel. Transportation between these facilities will be provided.

HOTEL REGISTRATION

Rooms will be assigned by a lottery system designed by the hotel, so it is recommended that you wait until after your regional leadership conference to make your reservations. Saturday night rooms will be filled first so that we make our room block, which reduces the cost of the meeting room rental.

Hotel Policies:

1. The cut-off date for room reservations is **March 22, 2013**.
2. The link to the Hyatt Regency Reston's passkey registration site will be activated on March 1. No reservations will be accepted until this date. Remember, it does not matter how early you put in your reservation as the rooming assignments will be made by the lottery system. The registration site is:
<https://resweb.passkey.com/go/FBLA2013>.

The hotel will NOT take reservations or changes in reservations over the phone. The hotel reservation calls are transferred to a central booking agency located off site. These individuals do not have access to our rates or our room block. If you try to call the hotel, you will receive incorrect information; and you will not be able to secure rooms at our special rate.

3. **The hotel is not requiring deposits for the rooms. You will, however, need a credit card to hold the reservation—the credit card will not be charged. Payment may be made by credit card or by check upon arrival. You are responsible for paying for all rooms that you have on reserve as of March 25, 2013.**
4. Room **changes** may be made on Hyatt Passkey link as well. Cut-off date for making changes to your room reservations is March 25, 2013. You will be charged for all rooms reserved as of this date.
5. Movie rental and local/long distance telephone service will be blocked on all rooms. Advisers may use a credit card to have these options turned on in their rooms.

Hotel Rates. Conference rates are:

Single, Double, Triple*, Quad \$122

All rates quoted are per room/per night; add 9 percent tax for each room. School systems are required to pay the Virginia room tax.

***A ONE-TIME FEE OF \$18 WILL BE CHARGED TO ALL TRIPLE ROOMS TO COVER THE COST OF A ROLLAWAY BED. TRIPLE ROOMS WILL CONSIST OF A KING BED AND A ROLLAWAY.**

Parking. Car/Van: The hotel is now charging for garage parking. Virginia FBLA participants will have a reduced rate of \$5/per day. **Bus:** All buses will be parked at the Dulles Hyatt, and all bus drivers will be housed in the Dulles Hyatt so that they will have access to their vehicle at all times. Bus parking is no longer available in the parking lots we have used previously. **Please let your bus drivers know that their buses are subject to being towed if they park around the Hyatt Regency. Virginia FBLA is not liable for any towing charges for buses that do not follow these guidelines!**

Reservations requested beyond the cut-off date are subject to availability.

Check-out time is noon. Rooms may not be available for check-in until 4 p.m.

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484



CENTRAL OFFICE USE ONLY
Bus Driver Assigned by:
 School Transportation Supervisor
Vehicle(s) Assigned _____

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 7/21/2013 SCHOOL: BCHS GRADE(s): Band

DESTINATION: Camp Accovac

OBJECTIVE FOR TRIP: Learn and perform drill and music for marching band show

NO. OF PUPILS: 85? PAID BY CHILD: \$ \$120 PAID BY SCHOOL: \$ \$0

NAMES OF ALL CHAPERONING STAFF MEMBERS: Melinda Hooker

NAMES OF OTHER CHAPERONES/PARENTS: 20-40 Parents TBA

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 7/21/2013 DEPARTURE TIME: 2pm
mm/dd/yyyy

RETURN DATE: 7/25/2013 RETURN TIME: 4pm
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

[Signature]
Teacher's Signature

2/11/13
Date

[Signature]
Principal's Signature

2/18/13
Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

Bath County High School
464 Charger Lane
Hot Springs, VA 24445
540-839-2847 fax- 540-839-3290

BCHS BAND

To: Bath County School Board
From: Melinda Hooker
Date: **1/31/13**
Re: BAND CAMP 2013

The BCHS Band is requesting the approval of the school board to have band camp 2013 at Camp Accovac in Millboro, VA from Sunday, July 21- Thursday, July 25, 2013. We have been holding band camp at Camp Accovac each summer for more than 10 years. The band parents run the kitchen and provide day and night supervision. There is also a small professional staff on board to provide instruction (Color Guard instructor, Percussion Instructor etc.). All staff (parents and instructional staff) will complete volunteer forms. No students will be allowed to drive to camp. All students must be transported by a parent or car pool with another parent. No student cars will be allowed on the premises.

Why is this important to the band at BCHS:

The first year of this camp saw tremendous technical and emotional growth in our students. We found that they were more focused, energized and devoted to the band and each other. Goals are set at the beginning of the week and then each day. They work long, hard days, but the reward is collaboration, unity and success. They are essentially immersed in the music, drill and bond of the band for 5 days. Because we have such a small school, many of our students participate in athletics. We have to share students or no teams would see success. We put almost an entire show together that week. We would never be able to accomplish that with daytime rehearsals only. The following week, fall sports begin. The high school would have a very hard time accommodating the band, as practice space is always at a premium anyway. Lastly, we invite you to come out one day or night to band camp and see "the magic" that happens. Talk to a former band parent or student and see the impact that band camp has made on their lives. I know it seems hard to believe, but it is truly life changing for some students. There is a reason why students are flocking to the band. It is not just because we travel in the Spring, it is because there is a bond built between the students from the very beginning. They find out that they are important, needed and essential and many students want to be a part of that type of family.

Included with this approval request will be a general schedule, parent responsibilities and a Camp Map.

These are copies of last year's set up of course as we will not begin next year's set up until we receive approval. I have given out proposed dates to parents, however, for planning purposes only. Many parents make summer plans a year in advance.

Band Camp Schedule

Sunday

2:30pm- Check-in
3:30pm- Full band meets under picnic shelter
4:00pm- Sectionals
5:00pm- Dinner
6:00pm- Evening Block
9:00pm?- Dismissal from evening block
10:00pm- Camp Fire
11:00pm- Bed Checks

Monday - Wednesday

7:30am – Wake Up
8:00am– Breakfast
9:00am – On field (Morning Block)
12:00 noon – Lunch Break
2:00pm – Sectionals
4:00pm – Full Band Rehearsal
5:00pm – Dinner Break
6:00pm – On field (Evening Block)
9:00pm? – Dismissal from field
10:00pm – Camp Fire
11:00pm – Bed Checks

Thursday

7:30am- Wake Up
8:00am- Breakfast
9:00am- On field (Morning Block)
1:00pm- Lunch
2:00pm- Performance / Dismissal from field
2:30pm-4:00pm Clean Up / Parent pick up

Camp Positions:

- Kitchen Duty – Breakfast/lunch/dinner
 - Responsible for prepping food for the days meal, will help set up, clean up dining hall. Replenish snack table, wipe down tables, wash/sweep floors as necessary, wash dishes, make meal time drinks.

- Lunch/ Free time supervisors – 12-2pm
 - Supervises camp area during lunch and free time. Corrects inappropriate behavior, makes sure students are not skipping meals, check cabins for students, check bathrooms for students misbehaving and cleanliness., informs life guard of students coming to pool.

- Life Guard – Free time
 - Opens pool, supervises pool including inappropriate behavior, swim suits, and horseplay. Communicates to free time supervisor of students leaving pool area, checks pool house for students and cleanliness before leaving pool area, locks gate.

- Camp Nurse – time varies
 - Checks in ALL medication, labels and puts in bag with students name. Keeps all medical forms, administers medication at appropriate times. Evaluates all injuries, moderates and tends to sick students.

- Bag Checkers – arrival/departure days
 - Checks all campers luggage including opening unmarked containers such as shampoo, conditioner, lotion, mouth wash. Opens all containers. Confiscates inappropriate items such as medication, tobacco products, alcohol, duct tape, etc. these items shall be bagged and labeled with students name and cabin number. These items will be turned in to Mrs. Hooker for compliance.